

Minutes of COMMITTEE MEETING held at Munloch on Thursday 18th July 2024 at 5.00pm

1. WELCOME to Meeting

Present :- Alec Mutch, Geoff Potter, Nick Simpson, Keith Brown, the following attended later during meeting - Alan Smith, Susan Drew, Barry Cumming, David Hobson,

APOLOGIES: John Ruickbie, David Line, Alan Geddes

2. MATTERS ARISING

There were no matters arising.

3. SECRETARY's REPORT

GP reported that the membership still stood at 38. He had circulated an email advising that Spotlight had two recent entries about the Club and the Open day which may lead to an interest from new members.

4. TREASURER's REPORT

AM had received an up to date statement from AG and stated the finances were satisfactory.

5. MAINTENANCE REPORT

The screens have been raised and renewed.

6. SAFETY & FIRST AID REPORT

KB had updated the Risk Assessment for the lathes and had drafted a Risk Assessment for the Open Day (which would be available before the event).

It was agreed that whereas normally only 1 person was allowed to be operating at each lathe, a tutor, trainer or monitor could also be present at the lathe if necessary or desirable too.

7. TRAINING REPORT

DH reported that 1 training session had been undertaken and paid for by a potential new member. GP to contact her about membership.

8. COMPETITION REPORT

NS advised that the next competition was the next following meeting.

9. OPEN DAY 10th AUGUST 2024

It was agreed that 3 cash floats of £30 would be needed for the Open Day.

Paper bags were available and DH would try to source carrier bags.

Every sale would be recorded.

A competition would be held for the number of pieces in a displayed segmented bowl at £1 per guess.

AM to devise a rota for turning, selling, teas and reception.

KB had sourced barriers from Muir of Ord. NS to assist with transport.

SD had produced a very good sign for publicity at the Hall.

Roadside signs had been made. DH to install 1 week in advance.

Flyers were available for distribution at this Club meeting.

Stiff card required for labelling the display.

SD advised that 9 tables had been taken up.

SD gave details about a contact with the Ross-shire Journal who would insert an article with photos (AM to provide) and may send a reporter on the day.

A sharpening station would be available by the two lathes.

HIGHLAND WOODTURNERS CLUB, Club Premises, Munlochy Village Hall

Donations for sale items were still being accepted by DH.

10. MEMBERSHIP BOOKLET

GP to circulate the existing copies to all the Committee for consideration.

11. SCIO

GP advised that he had a draft copy of a SCIO Constitution - which he agreed he would forward to all the Committee. The draft was based on an OSCR template which was acceptable to OSCR.

JR had previously advised that a similar Constitution used by BIMS was working successfully.

The new Constitution was very close to the current Club's procedures... *members paid a subscription and joined the Club, all members elected a Committee at each AGM, the Committee runs the Club with a Chairman, Secretary and Treasurer appointed by the Committee. The accounts would need to have an independent examination. Remote participation was allowed for at all meetings.*

GP advised that the aims of the Club were the most important items that needed input from others on the Committee.

12. ZURICH REPORT

GP tabled a copy of the draft report which was held in the Club's records for the time being.

13. HWC and BIMS

AM briefly advised that he had been approached by JR of BIMS regarding a possible construction of a Mens Shed meeting room adjacent to the HWC premises. BIMS would require access to toilet and kitchen facilities. There were advantages and disadvantages in sharing premises -to be discussed further and a meeting HWC/BIMS was required.

14. AOCB

None

Next meetings 19th Sept, 14th Nov 2024 at 5.30pm unless notified otherwise.