

HIGHLAND WOODTURNERS CLUB registered Scottish Charity SC053651, Club Premises, Munloch Village Hall

Minutes of BOARD MEETING held at Munloch on Thursday 6th February 2024 at 6.00pm

Present :- Alec Mutch, Geoff Potter, Keith Brown, Susan Drew, John Ruickbie, David Line, Alan Geddes, Barry Cumming, David Hobson, Alan Smith, Bob Bull

VISITOR Marco Baglioni, Errol Levings

APOLOGIES: Nick Simpson

1. **WELCOME to Meeting**
2. **WELCOME NEW MEMBER TO THE COMMITTEE**

AM welcomed BB to the Board as a Trustee which is now 12 in number.

3. **MATTERS ARISING**

There were no matters arising.

4. **SECRETARY's REPORT**

GP reported that we now have 54 members names on the list -out of which 25 were paid up members recorded up to the first week in January 2024. GP expected that some of the unpaid members would probably be leaving the HWC. AG advised that he had noted c.45 members paid up to present date – to be confirmed.

5. **TREASURER's REPORT**

AG reported that he had circulated his Treasurer's report (to be appended to the AGM Minutes) and the annual Financial Summary to all the Committee prior to the meeting.

Since the Financial Summary a £1191 Zoll defibrillator had been purchased with the added benefit of a short term £50 discount.

It was noted that the bank balance was satisfactory and had risen steadily over the last 3 years.

AG reported that the old HWC bank account was still being operated and the BoS had requested more information which would require resubmission, signatures from the Trustees and identification of the proposed account signatories.

- 5a **MAINTENANCE and HALL COMMITTEE REPORT**

JR reported that the defibrillator had been mounted on the wall near the entrance door with the guidance of J Webster. The pocket of the Zoll contained user guidance which would become part of a notice mounted above the defibrillator.

JR reported there had been recent consideration of the construction of an emergency exit behind the demonstration lathe in the existing window location. He advised against the construction of a new doorway because it would have poor access being behind the lathe, most members were usually near the existing door, the work involved would be considerable and the cost could be £5k. He considered that the existing door could be satisfactorily improved to open outwards. A decision on creating more space by the door was deferred to a future Committee meeting.

JR handed over details of the Electricity supply account relating to the HWC premises meter - which had at last been organised by the Hall. It is intended that this account become the entire responsibility of the HWC.

JR reported that during the last year the maintenance team had....modified the safety screens, demonstration screen, emergency light testing, PAT tests, external lighting, mounting of the Zoll, sanding sealer jars and numerous small repairs. These had all been carried out and signed off.
All agreed that all these tasks were essential and expressed their thanks for this work.

JR requested that the premises be cleared out and all rubbish removed, the lathes all be inspected & checked, full kits of lathe accessories be checked and a regular cleaning team be constituted. JR would organise extra lighting to be installed in the passageway by the toilet.

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JR particularly thanked D Line for his assistance with maintenance and improvements.

As a very recent new member to the Club, BB, stated that when he joined he was very impressed by the Club's facilities. BB enquired about the Club's tenancy of the premises. JR who is on the Hall Committee stated that we had a very good relationship with the Hall and this needed to be carefully managed and maintained. AM noted that our tenancy was mutually beneficial to the Hall.

6. RESOLUTION TO TERMINATE MEMBERSHIP

It was unanimously agreed that any Club member who had not renewed their membership and paid their fees due by this year's AGM, would have their membership terminated.

7. RUNNING ORDER FOR THE AGM

The proposed running order contained in the circulated AGM Agenda was agreed.

8. FUTURE TREASURER

This was deferred to a future Committee meeting, probably Saturday.

9. DISCUSSION ON COMMITTEE FUTURE POLICY

This was deferred to a future Committee meeting, probably Saturday. JR stated that the Black Isle men's Shed (which was also an SCIO) had Committee members who were not Trustees.

10. FIRE ESCAPE

AM advised that he agreed entirely with JR's previous advice about the possible extra emergency door. Alterations would require planning approval, building control and be very costly. This was deferred to a future Committee meeting, possibly Saturday.

11. AOCB

AM advised that a Mr Cormack was negotiating for a school pupil visit to the workshop - so that they could see the equipment and woodturning - as they were studying Pictish turning methods. This was deferred to a future Committee meeting.

Next meetings AGM 6th Feb & then Committee 8th Feb 2025

Minutes Approved by A Mutch – by Email 9/2/2025